

POSITION TITLE:	Moorhead Production	Tier:	
REPORTS TO:	Plant Manager	Date Reviewed:	1/22/2019
DEPARTMENT:	Operations	Date Approved:	1/22/2019
TYPE OF POSTION:	Full-Time/Non-Exempt	Revision #:	1
LOCATION OFFICED:	Moorhead		

POSITION DESCRIPTION: This position assists the shift supervisor in completing all assigned tasks in an efficient and effective manner, complying with all quality, safety, and sanitation standards. This position reports to the shift supervisor.

RESPONSIBILITES AND DUTIES:

- Perform duties following all company policies and GMPs
- Understand and execute food safety and HACCP practices and protocols
- Perform all tasks as assigned by plant manager
- Load semi trailers
- Stack bagged product on pallets
- Perform general sanitation duties

QUALIFICATIONS:

- Detail orientated
- Ability to follow instructions
- Dependable
- High school diploma minimum
- Ability to repeatedly lift from 25 to 70 lbs.
- Forklift experience helpful
- Knowledge of agricultural crops helpful
- Knowledge of grain cleaning equipment helpful

BACK UP:

- Plant Manager

Name:		Date:	
Signature:			
Manager Name:		Date:	
Signature:			

